Jeanne Fairbrother ASSOCIATES

RA 029 – Schools (Primary & Secondary) National Restrictions Addendum v2

RISK ASSESSMENT RECORDING FORM

Location or School Address:	Date assessment Undertaken 16.11.2020	Assessment undertaken by : Jeanne Fairbrother and Sarah Parry
Activity or situation: **Schools (Primary & Secondary) - National Restrictions 5th November – 2nd December 2020**	Review date : Weekly review or as appropriate for the activity	Signature: SJParry

These are a temporary set of measures which sit alongside your latest version RA 029 Full opening of school.

New National Restrictions came into force on Thursday 5 November until 2nd December 2020. **Revised 16th November 2020**
This addendum reflects new control measures Schools -Primary & Secondary in the following areas which will be affected during the period of the New National Restrictions:

- use of face coverings
- transport
- clinically extremely vulnerable staff & children
- clinically vulnerable staff & children
- wraparound provision and extra-curricular activity
- music, dance & drama
- physical activity in schools
- residential care

Background

Schools continue to remain open for all children and young people as they have since the start of the autumn term for the duration of the national restrictions.
Being at school is vital for children's/pupils education and for their wellbeing. Time spent out of school is detrimental for children's/pupils cognitive and academic development, particularly for disadvantaged children. This impact can affect both current levels of education, and children's/pupils future ability to learn. It continues to be our aim that all pupils, in all year groups, remain in school full-time.
The risk to children themselves of becoming severely ill from coronavirus (COVID-19) is very low and there are negative health impacts of being out of school. For the vast majority of children, the benefits of being back in the classroom far outweigh the low risk from coronavirus (COVID-19) and schools can take action to reduce risks still further.
We published actions for schools during the coronavirus (COVID-19) outbreak guidance to support schools to welcome back all children from the start of the autumn term.

Schools should continue to undertake risk assessments and implement the system of controls set out in this guidance. These measures provide a framework for school leaders to put in place proportionate protective measures for pupils and staff. If schools follow the guidance and maximise control measures, they can be confident they are managing risk effectively.
We would expect schools to ensure any changes required in light of national restrictions are in place as soon as practically possible, and by Monday 9 November at the latest.

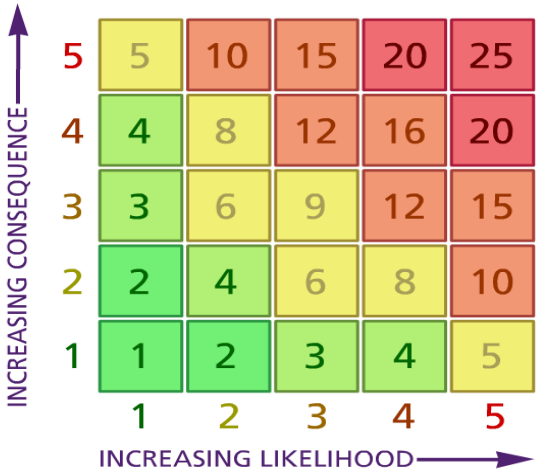
1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc)	Risk Score Consequence X Likelihood	4) Any further action; This should be included in the action plan on overleaf
Face coverings – failure of visitors, staff to wear a face covering according to guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	**Primary schools and education settings teaching year 6 and below**, • **no change to the existing position.** It is not mandatory for staff and visitors to wear face coverings. • In situations where social distancing between adults in settings is not possible (for example when moving around in corridors and communal areas), settings have the discretion to recommend the use of face coverings for adults on site, for both staff and visitors. •	**3X2=6**	
Transport- increased risk of transmission failing to follow guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• School follows the transport guidance when arranging transport to and from schools from the autumn term. • Children and young people aged 11 and over must wear a face covering on public transport. Face coverings should also be worn by pupils in year 7 and above when travelling on dedicated school transport to secondary school or college. This does not apply to those who are exempt. • Travel in or out of local areas should be avoided, and parents, carers and staff should look to reduce the number of journeys they make - but travelling to deliver and access education is still permitted. • Staff, children and their parents and carers are encouraged to walk or cycle when travelling to and from school where this is possible, and to plan ahead and avoid busy times and routes on public transport. This will allow social distancing to be practised.	**3X2=6**	

Visitors to the setting increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• The setting will restrict all visits to the setting to those that are absolutely necessary. • Visits that allow a vulnerable child to meet a social worker, key worker or other necessary support will continue on site.	**3X2=6**	
Clinically extremely vulnerable Children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• Most children originally identified as clinically extremely vulnerable no longer need to follow original shielding advice. • Parents e advised to speak to their child's GP or specialist clinician if they have not already done so, to understand whether their child should still be classed as clinically extremely vulnerable. • Those children whose doctors have confirmed they are still clinically extremely vulnerable are advised not to attend childcare or nursery during the period this advice is in place. • Where a meeting with a GP or specialist clinician has not taken place, the public health advice is that the child is still clinically extremely vulnerable and should not attend school. In these situations, schools must offer clinically extremely vulnerable children access to remote education. • Children who live with someone who is clinically extremely vulnerable, but who are not clinically extremely vulnerable themselves, should still attend education or childcare. • Parents of clinically extremely vulnerable children will be receiving a letter shortly confirming this advice.	**3X2=6**	
Clinically extremely vulnerable Staff at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• Those individuals who are clinically extremely vulnerable are advised to work from home and not to go into work. • Individuals will provide the letter from the NHS or from their GP advising them to shield • All other staff should continue to attend work, including those living in a household with someone who is clinically extremely vulnerable.	**3X2=6**	

Clinically vulnerable staff and children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• Staff and children who are clinically vulnerable or have underlying health conditions but are not clinically extremely vulnerable should continue to attend school in line with current guidance. • School will carry out a risk assessment on each member of staff identified as clinically vulnerable	**3X2=6**	
Extra-curricular activities increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• School will continue to offer before and after school educational provision to their pupils (including PE, sport, music, dance and drama), and may also provide other supervised activities for children where it is reasonably necessary **to enable their parents or carers to work, seek work attend education or training, or where the provision is to support respite care (for vulnerable children).** • Parents are advised that they should only be using them for these purposes. • School may also continue to use external providers to offer these activities but will request risk assessments from them to ensure they operate within the protective measures outlined in the relevant government guidance, such as the actions for schools during the coronavirus (COVID-19) outbreak and protective measures for holiday and after-school clubs and other out-of-school settings guidance.	**3X2=6**	
Music, dance and drama Increased risk of transmission from not following guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• Music, dance and drama can be undertaken in school so long as safety precautions are undertaken. Schools follows advice provided in the full opening guidance for schools. • School will continue to offer before and after school educational provision to their pupils (including PE, sport, music, dance and drama), and may also provide other supervised activities for children where it is reasonably necessary **to enable their parents or carers to work, seek work attend education or training, or where the**	**3X2=6**	

		provision is to support respite care (for vulnerable children). • Parents are advised that they should only be using them for these purposes.		
Sport and physical education Increased risk of transmission from not following guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	• School has the flexibility to decide how physical education, sport and physical activity will be provided whilst following the measures in their system of controls. • Only sports whose national governing bodies have developed guidance under the principles of the government's guidance on team sport and been approved by the government are permitted. • School will only provide team sports listed on the return to recreational team sport framework. • Competition between different schools should not take place, in line with the wider restrictions on grassroots sport. • Pupils will be kept in consistent groups and sports equipment thoroughly cleaned between each use by different individual groups. • Outdoor sports are prioritised where possible, and large indoor spaces used where it is not, maximising natural ventilation flows (through opening windows and doors or using air conditioning systems wherever possible), distancing between pupils and paying scrupulous attention to cleaning and hygiene. • External facilities will be used in line with government guidance for the use of, and travel to and from, those facilities. • School is able to work with external coaches, clubs and organisations for curricular activities where they are satisfied that it is safe to do so. • Extra-curricular activities (that is, before and after school clubs) are only available if reasonably necessary to support parents to work, search for work, or undertake training or education, or where the provision is being used for the purposes of respite care.		

		• School has considered carefully how such arrangements can operate within our wider protective measures. • See also https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/providers-of-grassroots-sport-and-gym-leisure-facilities • School remains open and children can participate in PE and sport where it is part of the curriculum or part of the core timetable of the school. • Sporting and physical activity as part of other supervised activities for children (such as wraparound care) can take place where it is necessary to enable their parents or carers to work, seek work, attend education or training, or for respite care. • School has reviewed all organised children's sport outside school activity and ceased/ continued provision – Grass roots football has now ceased. 1:1 tuition will continue. There are currently no organised sporting events outside of school to be undertaken.		



Risk Rating	Action Required
17 - 25	**Unacceptable** – stop activity and make immediate improvements
10 – 16	**Tolerable** – but look to improve within specified timescale
5 – 9	**Adequate** – but look to improve at review
1 – 4	**Acceptable** – no further action but ensure controls are maintained

Likelihood:
5 – Very likely
4 – Likely
3 – Fairly likely
2 – Unlikely
1 – Very unlikely

Consequence:
5 – Catastrophic
4 – Major
3 – Moderate
2 – Minor
1 – Insignificant

(1) List hazards ***something with the potential to cause harm*** here
(2) List groups of people who are especially at risk from the significant hazards which you have identified
(3) List existing controls here or note where the information may be found. Then try to quantify the level of risk ***the likelihood of harm arising*** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.

(5) **ACTION PLAN**

Action required:	Responsible person	Completion date

Action plan agreed with (signature)	SJParry	Date 16.11.2020		