

## RA 029 – Schools (Primary & Secondary) National Restrictions Addendum v1

# RISK ASSESSMENT RECORDING FORM

Location or School Address: St Peter's Catholic Primary School	Date assessment Undertaken: 09.11.2020	Assessment undertaken by: Jeanne Fairbrother and Sarah Parry
Activity or situation: Schools (Primary & Secondary) - National Restrictions 5 <sup>th</sup> November - 2 <sup>nd</sup> December 2020	Review date: 16.11.2020	Signature: SJParry

These are a temporary set of measures which sit alongside your latest version RA 029 Full opening of school.

New National Restrictions came into force on Thursday 5 November until 2<sup>nd</sup> December 2020. **Schools have until 9<sup>th</sup> November to put these into place at the latest.** 

This addendum reflects new control measures Schools -Primary & Secondary in the following areas which will be affected during the period of the New National Restrictions:

- use of face coverings
- transport
- clinically extremely vulnerable staff & children
- clinically vulnerable staff & children
- wraparound provision and extra-curricular activity
- music, dance & drama
- physical activity in schools
- residential care

#### **Background**

Schools continue to remain open for all children and young people as they have since the start of the autumn term for the duration of the national restrictions. Being at school is vital for children's/pupils education and for their wellbeing. Time spent out of school is detrimental for children's/pupils cognitive and academic development, particularly for disadvantaged children. This impact can affect both current levels of education, and children's/pupils future ability to learn. It continues to be our aim that all pupils, in all year groups, remain in school full-time.

The risk to children themselves of becoming severely ill from coronavirus (COVID-19) is very low and there are negative health impacts of being out of school. For the vast majority of children, the benefits of being back in the classroom far outweigh the low risk from coronavirus (COVID-19) and schools can take action to reduce risks still further. We published actions for schools during the coronavirus (COVID-19) outbreak guidance to support schools to welcome back all children from the start of the autumn term.

Schools should continue to undertake risk assessments and implement the system of controls set out in this guidance. These measures provide a framework for school leaders to put in place proportionate protective measures for pupils and staff. If schools follow the guidance and maximise control measures, they can be confident they are managing risk effectively.

We would expect schools to ensure any changes required in light of national restrictions are in place as soon as practically possible, and by Monday 9 November at the latest.

1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc)	Risk Score Consequence X Likelihood	4) Any further action; This should be included in the action plan on overleaf
Face coverings – failure of visitors, staff to wear a face covering according to guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul> <li>Primary schools and education settings teaching year 6 and below,</li> <li>no change to the existing position. It is not mandatory for staff and visitors to wear face coverings.</li> <li>In situations where social distancing between adults in settings is not possible (for example when moving around in corridors and communal areas), settings have the discretion to recommend the use of face coverings for adults on site, for both staff and visitors.</li> </ul>	3X2=6	
Transport- increased risk of transmission failing to follow guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul> <li>School follows the <u>transport guidance</u> when arranging transport to and from schools from the autumn term.</li> <li>Children and young people aged 11 and over must wear a face covering on public transport. Face coverings should also be worn by pupils in year 7 and above when travelling on dedicated school transport to secondary school or college. This does not apply to those who are <u>exempt</u>.</li> <li>Travel in or out of local areas should be avoided, and parents, carers and staff should look to reduce the number of journeys they make - but travelling to deliver and access education is still permitted.</li> <li>Staff, children and their parents and carers are encouraged to walk or cycle when travelling to and from school where this is possible, and to plan ahead and avoid busy times and routes on public transport. This will allow social distancing to be practised.</li> </ul>	3X2=6	

Visitors to the setting increasing the risk of transmission  Clinically extremely vulnerable Children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)  Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul> <li>The setting will restrict all visits to the setting to those that are absolutely necessary.</li> <li>Most children originally identified as clinically extremely vulnerable no longer need to follow original shielding advice.</li> <li>Parents are advised to speak to their child's GP or specialist clinician if they have not already done so, to understand whether their child should still be classed as clinically extremely vulnerable.</li> <li>Those children whose doctors have confirmed they are still clinically extremely vulnerable are advised not to attend childcare or nursery during the period this advice is in place.</li> <li>Children who live with someone who is clinically</li> </ul>	3X2=6  3X2=6
		<ul> <li>extremely vulnerable, but who are not clinically extremely vulnerable themselves, should still attend education or childcare.</li> <li>Parents of clinically extremely vulnerable children will be receiving a letter shortly confirming this advice.</li> </ul>	
Clinically extremely vulnerable Staff Children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul> <li>Those individuals who are clinically extremely vulnerable are advised to work from home and not to go into work. Individuals in this group will have been identified through a letter from the NHS or from their GP and may have been advised to shield in the past. Staff should talk to their employers about how they will be supported, including to work from home where possible, during the period of national restrictions.</li> <li>All other staff should continue to attend work, including those living in a household with someone who is clinically extremely vulnerable.</li> </ul>	3X2=6
Music, dance and drama Increased risk of transmission from not following guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul> <li>Music, dance and drama can be undertaken in school so long as safety precautions are undertaken. Advice is provided in the <u>full opening guidance for schools</u>.</li> </ul>	3X2=6

education Increased risk of transmission from not following guidance  Staff, pupils, pa visitors increased transmission of (COVID 19)	sed risk of education, sport and physical activity will be provided	
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	<ul> <li>School remains open and children can participate in PE and sport where it is part of the curriculum or part of the core timetable of the school.</li> <li>Sporting and physical activity as part of other supervised activities for children (such as wraparound care) can take place where it is necessary to enable their parents or carers to work, seek work, attend education or training, or for respite care.</li> <li>School has reviewed all organised children's/pupils sport outside school activity and ceased provision for our visiting football teams (in line with their policy). Provision will continue for agreed 1-2-1 coaching sessions at the coaches discretion and in line with school procedures.</li> </ul>	3X2=6	1.Full team coaching will cease.
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	5	5	10	15	20	25
INCREASING CONSEQUENCE—	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
<b>=</b>		1	2	3	4	5
INCREASING LIKELIHOOD						

Risk Rating	Action Required
17 - 25	Unacceptable – stop activity and make immediate improvements
10 – 16	Tolerable – but look to improve within specified timescale
5 – 9	Adequate – but look to improve at review
1 – 4	Acceptable – no further action but ensure controls are maintained

### Likelihood:

5 – Very likely

4 – Likely

3 – Fairly likely

2 – Unlikely

1 – Very unlikely

Consequence:

5 - Catastrophic

4 – Major

3 – Moderate

2 – Minor

1 – Insignificant

- (1) List hazards something with the potential to cause harm here
- (2) List groups of people who are especially at risk from the significant hazards which you have identified
- (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk *the* likelihood of harm arising that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.

#### (5) ACTION PLAN

Action required:	Responsible person	Completion date
Agreements made between external coaching facilitators and school to ensure H&S is adhered to and 1-2-1 coaching may continue.	Sarah Parry	09.11.2020
Action plan agreed with (signature) SJParry Date 09.11.2020		