



ST PETER'S CATHOLIC PRIMARY SCHOOL **ADMISSION POLICY 2018-2019**



The Governing Body of St Peter's Catholic Primary School, having considered and reviewed the following Policy, agrees to accept all the Statements, Principles and Procedures as listed in this document.

St Peter's is a Catholic Primary School under the trusteeship of the Diocese of Shrewsbury and is maintained by Wirral Education Authority. As a Voluntary Aided School, the Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of the admission arrangements is undertaken by the Local Authority. For the school year commencing September 2017, the governing Body has set its admissions number at 30.

The Catholic Faith and the Teachings of the Roman Catholic Church have an essential role in school life and influence every aspect of the Curriculum. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the Faith of this school to apply for and be considered for a place here

ADMISSIONS TO THE SCHOOL will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority order where there are more applications for admission than the school has places available.

1. Looked After Children and previously Looked After Children
2. Baptised Catholic children who have a sibling at the school at the time of admission.
3. Baptised Catholic children resident in the parishes of St Peter's, or Holy Name of Jesus, Birkenhead
4. Other baptised Catholic children
5. Other children who have a sibling at the school
6. All remaining applicants.

NOTES

- a. All applicants will be considered at the same time and after the closing date for admission which is January 2018.
- b. All applicants will be required to produce a Birth Certificate
- c. All Catholic applicants will be required to produce baptismal certificates
- d. It is the duty of governors to comply with class size limits at Key Stage 1.
- e. Siblings are defined as pupils who have brothers or sisters (including half -brothers or half-sisters or step brothers or step sisters living in the same household) at the school in September.
- f. A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously Looked After Child is one who

immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

- g. If category (2) is oversubscribed, children who satisfy (2) and (3) will have priority over children who satisfy only (2). Subsequently, if in this or any category there are more applications than places available, priority will be given on the basis of distance from home to school with those living nearer the school having priority. Distance will be measured by the shortest walking route from the front door of the child's home address (including flats) to the main entrance of the school using the Local Authority's computerised measuring system, with those living nearer the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place(s) to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
- h. Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- i. For 'In Year' applications received outside the normal admissions round and if places are available, then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published over subscription criteria will be applied. 'In Year' and late applications will be treated as per the admission arrangements published by the Local Authority.
- j. If an application for admission has been turned down by the Governing Body, Parents can appeal to an Independent Appeals Panel. Parents have at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- k. A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- l. If a child is a "summer born child", parents may request that the date their child is admitted to school is deferred to later in the school year. However, the child must start school before the end of that school year. If a parent wishes their child to be educated out of their normal school year (kept back a year), they must discuss this with the school before applying. However, the final decision on this rests with the headteacher.
- m. Parents may request that their child attend school part-time until he/she reaches his/her fifth birthday.